The National Kidney Foundation (NKF) and the Council on Renal Nutrition (CRN) of the NKF are requesting nominations for a qualified renal dietitian to serve as Editor-in-Chief (EIC) of the *Journal of Renal Nutrition (JRN)*. Beginning in January 2018, the successful candidate will work as Deputy Editor alongside current Editor-in-Chief Jerrilynn D. Burrowes, PhD, RD and gradually assume responsibility for reviewing manuscripts and strategic development of the journal. The candidate will succeed Dr. Burrowes as Editor-in-Chief in January 2019, for a five-year term, and will work alongside a co-editor-in-chief appointed by the International Society of Renal Nutrition & Metabolism (ISRNM).

Editorial independence is crucial to scientific inquiry, and the Editor-in-Chief and his/her team are solely responsible for the content of the journal. The editorial team welcomes advice from the NKF and the publisher, but the final authority for the content of *JRN* resides with the editorial office.

Information on the journal’s content and a description of its editorial policies, which concern such issues as the article consideration process and conflict of interest procedures, is available in the *JRN* Information for Authors & Editorial Policies, accessible at the journal website (http://www.jrnjournal.org/).

According to the 2015 Journal Citation Reports published by Thomson Reuters, *JRN* has an Impact Factor of 2.060, ranking it in the top 30% of urology and nephrology journals.

**Editorial Personnel & Budget**

Currently, the editorial team consists of two co-EICs, a Managing Editor, Associate Editors, and Feature Editors for Patient Education and Product Updates. The team conceives and implements the various and wide-ranging kidney disease-related themes explored by the journal.

In consultation with NKF and the publisher, the EIC is responsible for the preparation of the editorial office budget, which is reviewed annually. The budget covers salary for a part-time
Managing Editor, honoraria for the Editor-in-Chief, Associate Editors, and Feature Editors for Patient Education and Product Updates, plus general office expenses.

Content

*JRN* is devoted exclusively to **renal nutrition** science and **renal dietetics**. Its content is appropriate for dietitians, nutritionists, physicians and researchers working in **nephrology and related fields**. Each issue contains a state-of-the-art review, original research, articles on the clinical management and education of patients, and nutritional analysis of food products that have clinical relevance.

Roles and Responsibilities

**Editor-in-Chief**
The NKF selects the EIC for a 5-year term. Once an EIC is selected, the EIC will establish an editorial office, including implementing the budget, arranging space and staff.

The EIC is responsible for defining an overall strategy for the journal and upholding the mission of the publication. In brief, the EIC:

- Appoints members to the editorial board.
- Determines whether the focus of each submitted manuscript is appropriate for the Journal and recommends whether the manuscript should be sent to reviewers or rejected without peer review, based on how it ranks relative to other submissions under consideration.
- Assigns submitted manuscripts to the EICs and/or Managing Editor.
- Chairs the annual editorial board meeting and prepares notes following the meeting for the board.
- Establishes and supervises the peer review process.
- Establishes policies and guidelines for acceptance of manuscripts.
- Prepares the Table of Contents for each issue.
- Updates the Author Guidelines when appropriate.

The editorial office is currently using EES as its online submission system, but will be moving to the EVISE system in 2017. All processes described in the Roles and Responsibilities section take place within the framework of the manuscript submission system. The progress of each manuscript is seamless—from the author’s first submission, through external peer review, to transmittal of the final revised version to Elsevier for publication.
Characteristics of an Ideal Editor-in-Chief

The ideal *JRN* EIC should have the following qualifications:
- An earned degree of PhD or equivalent academic credentials
- Maintain or establish CRN membership
- Maintain or establish membership in the International Society of Renal Nutrition & Metabolism
- Active membership with the Academy of Nutrition and Dietetics (AND)
- Active registration status with the Commission on Dietetic Registration of the AND
- A minimum of five years professional experience as a renal dietitian
- An established record of scholarly research and publications
- An established record of service in professional organizations such as the National Kidney Foundation Council on Renal Nutrition

How to Apply

Please submit a detailed letter of interest in this position and a copy of your updated, full curriculum vitae by **July 7, 2017**. In your letter, please provide a statement describing the reasons for your interest in this position and a brief description of your research interests, experience in evaluating manuscripts as well as other editorial experience(s).

After review of your letter of interest and CV, the top candidates will be asked to provide additional information on their qualifications and vision for the journal to complete their application. These include the applicant’s goals and vision for *JRN*, with particular emphasis on: (a) article types and topics to feature in the Journal; (b) how you envision the Journal developing during the next 5 years; (c) the structure of the Journal in terms of the roles of the Editor-in-Chief, Associate Editors, and Editorial Board members; (d) possible ways to generate submissions by dietitians; and (e) other comments you think may be relevant for the search committee’s consideration.

Nominations, accompanied by a curriculum vitae and a letter of interest should be sent to:
Jessica Joseph  
National Kidney Foundation  
30 East 33rd Street  
New York, NY 10016  
Or via email to JessicaJ@kidney.org

For more information or to discuss the position in greater detail, please contact Jessica Joseph at (212) 889.2210, ext 247.